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COURSE BROCHURE

Funded Project Equipment and Civil Works Procurement Training Course

20 – 24 September 2027
Madrid

Funded Project Equipment and Civil Works Procurement Training Course

Ref: 2683_102331 **Date:** 20 – 24 September 2027 **Location:** Madrid **Fees:** 5600 GBP

Funded Project Equipment and Civil Works Procurement is a 1-week training course for project procurement staff and contract engineers who prepare, run and close purchases paid for by lenders, donors or grant funds, and who leave with a funded procurement plan for a live project. Funders now expect every lot, bid and award to survive an audit trail, so a weak decision can cost an organisation its financing. Jupiter Prime Training delivers this course for buyers of plant, machinery and site construction.

Why Funded Project Equipment and Civil Works Procurement Matters Now

Three pressures shape funded purchasing today. Lenders and grant providers attach their own procurement rules to every disbursement and review contested awards closely. Contractors compete harder for large packages, raising complaints. An organisation that packages lots sensibly, evaluates bids openly and inspects deliveries before payment keeps its funding; one that does not risks refunds and stalled works. The course rests on open competitive bidding, documented evaluation and prior review principles shared by most international funders.

Who Gains Most from Funded Project Equipment and Civil Works Procurement

- Procurement officers who prepare lot plans and bidding documents for funded projects
- Contract engineers who write technical requirements and bills of quantities for site works
- Evaluation committee members who score technical and financial bids
- Project implementation unit staff who report procurement progress to funders
- Site supervisors who inspect equipment deliveries and certify completed works

Project implementation units gain most when their buyer, engineer and site supervisor attend together.

Funded Project Equipment and Civil Works Procurement Capabilities

Participants practise lot planning, bid scoring and acceptance on equipment and works cases.

- Design lot structures that balance competition, contractor capacity and funder thresholds — procurement plan approval
- Specify bidding documents with clear eligibility, qualification and bill of quantities content — bidder clarity
- Apply evaluation criteria consistently across technical, commercial and responsiveness checks — the evaluation committee
- Build an evaluation report that withstands funder prior review and bidder complaints — the funder
- Assess variation requests and price adjustments against the signed contract — the project owner
- Test delivered equipment and completed works against acceptance criteria before payment — finance and audit

Key Funded Project Equipment and Civil Works Procurement Terms

- Procurement plan — a funder-approved schedule listing each lot, its estimated cost, selection method, review type and target dates.
- Lot packaging — grouping equipment items or works sections into contracts sized to attract capable bidders and fair competition.
- Bill of quantities — a priced list of measured work items that bidders complete and that later values interim payments.
- Prior review — the funder's examination of a procurement decision before the buyer may proceed to the next step.
- Substantially responsive bid — a bid that meets all material requirements of the bidding documents without significant deviation or reservation.
- Taking-over certificate — the document confirming that works or installed equipment are complete enough for the owner to use.

Funded Project Equipment and Civil Works Procurement Day by Day

Day 1: Funder Rules and Project Context

- Funding Agreement Procurement Clauses — Which Rules Govern Each Purchase
- Eligible and Ineligible Expenditure — Avoiding Refunds to the Funder
- Prior and Post Review Thresholds — Planning Funder Approval Points
- Selection Method Choice — Open, Limited or Direct Purchasing Routes
- Procurement Plan Drafting — Sequencing Lots With Project Milestones

Day 2: Packaging Lots and Preparing Bidding Documents

- Lot Packaging Analysis — Balancing Competition Against Interface Risk
- Equipment Technical Specifications — Performance Wording Versus Named Products
- Civil Works Bill of Quantities — Measuring Items for Fair Pricing
- Qualification Criteria Setting — Contractor Experience, Capacity and Finance
- Bid Security and Performance Security — Protecting the Owner

Day 3: Bid Opening and Evaluation

- Public Bid Opening Record — Transparency and Complaint Prevention
- Responsiveness Examination — Material Deviations and Minor Omissions
- Arithmetic Correction and Price Comparison — Lowest Evaluated Cost
- Abnormally Low Bid Analysis — Rejection or Clarification Decisions
- Evaluation Report Structure — Evidence for Funder Prior Review

Day 4: Award, Variations and Delivery Inspection

- Notification of Intention to Award — Standstill and Bidder Debriefing
- Complaint Handling Procedure — Responding Within Funder Rules
- Variation Orders and Price Adjustment — Scope Changes Under Control
- Factory Testing and Pre-Shipment Inspection — Equipment Acceptance Gates
- Interim Payment Certificates — Measured Works and Retention Release

Day 5: Practising the Funded Procurement Plan

- Case Lot Structure Review — Applying Packaging Choices to a Project
- Mock Evaluation Exercise — Scoring Equipment and Works Bids
- Award File Assembly — Testing Records Against Funder Review
- Taking-Over and Defects Liability — Closing Contracts Cleanly
- Funded Procurement Plan — Completing Lots, Methods and Review Points

Applying Funded Project Equipment and Civil Works Procurement After the Course

- Lead a lot packaging review of the next funded project and record the reasons for each contract size
- Run an evaluation file check on a recent award against the responsiveness and price comparison steps taught

Funded Project Equipment and Civil Works Procurement Questions FAQ

What is funded project equipment and civil works procurement and why does it matter now?

It is the purchasing of plant, machinery and construction works paid for by lenders, donors or grants under their rules. It matters now because funders review awards closely, and an ineligible decision can mean refunding money or losing financing.

Which roles gain most from funded project equipment and civil works procurement training?

Procurement officers, contract engineers, evaluation committee members and site supervisors gain most. Each handles one stage from lot planning to delivery inspection.

How does funded project equipment and civil works procurement differ from general contract specification training?

It follows the funder's rules from lot planning to taking-over. Specification courses focus on drafting requirements; this one adds funder review, evaluation reports, award and acceptance.

What do you bring back from funded project equipment and civil works procurement training?

You bring back a funded procurement plan for a real project. It sets out lots, methods and review points to share with the funder.

Funded Project Equipment and Civil Works Procurement: The Way Forward

The funded procurement plan is the first document a funder asks to approve, and it decides how each equipment lot and works contract will be bought. Procurement officers and contract engineers use it to schedule bids and review points. After the first award, revisit the lot sizes and evaluation criteria in light of bidder responses and site performance.