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COURSE BROCHURE

Operating Cadence and Team Accountability Training Course

24 – 28 January 2027
Kuala Lumpur

jupiterprime.uk

info@jupiterprime.uk

Registered in the United Kingdom and Saudi Arabia

Operating Cadence and Team Accountability Training Course

Ref: 2854_109311 **Date:** 24 – 28 January 2027 **Location:** Kuala Lumpur **Fees:** 4600 GBP

Operating Cadence and Team Accountability is a 1-week training course for oil and gas managers, superintendents and functional heads who need a steady rhythm of meetings, commitments and reviews, ending in a team excellence plan. Energy operators face tighter margins, ageing assets and a thinner pool of experienced staff, so the way a leadership team meets, decides and follows through now shapes safe production directly. Jupiter Prime Training delivers this operating cadence course.

Why Operating Cadence Matters Now

Three forces shape how energy operations are led today. Partners expect strategy to show up in weekly production decisions. Field crews and contractors want clear priorities and far fewer conflicting requests from the office. Safety leaders expect line managers, not the safety department, to own barrier health and learning from events. A disciplined cadence spots drift early and protects people; without it, teams react late and lose trust. The course rests on plain management practice: tiered meetings, visible commitments and structured performance reviews.

Who Gains Most from Operating Cadence

- Leaders who chair daily and weekly production, maintenance or plant meetings
- Managers who turn asset or business unit strategy into quarterly targets for their teams
- Heads of support functions who must align service levels with field priorities
- Superintendents responsible for crew discipline, shift handover and escalation of issues

The course gains most when an asset leadership team attends together, so the meeting map they design can be adopted at once.

Operating Cadence Capabilities

Participants leave able to run the meetings, measures and reviews that turn intent into delivery.

- Translate a business unit strategy into a small set of quarterly operating priorities — the targets agreed with the asset leadership team
- Design a tiered meeting structure from shift huddle to monthly review — how issues escalate and who decides
- Build a commitment log with owners, due dates and status rules — how accountability is tracked in public
- Run a performance review that separates signal from noise in production and cost data — the corrective actions a manager approves
- Assess the safe production culture of a team through field observation and conversation — the leadership behaviours to reinforce
- Communicate a team excellence plan to crews, contractors and partners — the support each group is asked to give

Key Operating Cadence Terms

- Operating cadence — the fixed calendar of meetings, reports and reviews through which a team plans, checks and adjusts its work.
- Tiered meeting — a short, layered meeting in which issues rise from crew to site to asset level within a set time.
- Commitment log — a shared record of each agreed action, its single owner, its due date and its current status.
- Leading indicator — a measure, such as overdue safety-critical maintenance, that signals future performance early.
- Performance dialogue — a structured conversation that compares results with targets, explores causes and agrees the next actions.
- Safe production culture — habits in which crews stop work when barriers are weak and leaders back them.

Operating Cadence Day by Day

Day 1: Strategy and the Operating Context

- Business Unit Strategy Map — Which Priorities Reach the Operating Team
- Asset Value Drivers in Production, Uptime and Cost — Where Effort Pays
- Stakeholder Expectations of Partners, Crews and Contractors — Competing Demands
- Quarterly Operating Priorities Canvas — Three to Five Team Targets
- Cadence Health Check Interview — Gaps in the Current Rhythm

Day 2: Designing the Meeting Rhythm

- Tiered Meeting Map From Shift Huddle to Monthly Review — Escalation Paths
- Meeting Charter With Purpose, Inputs and Decision Rights — Who Decides What
- Visual Management Boards in Control Rooms — Shared Status
- Shift Handover Protocol — Continuity of Safety-Critical Information
- Meeting Load Audit for Managers — Time Released for Field Leadership

Day 3: Accountability and Follow-Through

- Commitment Log With Single Owners and Due Dates — Public Accountability
- Escalation Rules and Time Limits — When Issues Move Up a Tier
- Coaching Talk on Missed Commitments — Learning Over Blame
- Contractor Interface Agreements — Shared Targets Across Company Lines
- Recognition Practices for Reliable Delivery — Behaviours Worth Repeating

Day 4: Performance Reviews and Safe Production

- Leading and Lagging Indicator Set — Early Warning of Operating Drift
- Variance Review of Production and Cost Data — Corrective Action Choices
- Barrier Health Dashboard Review — Line Ownership of Major Hazards
- Leadership Field Visit Routine — Observing Work as Actually Done
- Learning Review After an Event — Changes to Routines and Standards

Day 5: Practising the Team Excellence Plan

- Applying the Priorities Canvas to Participants' Own Assets — Target Selection
- Applying the Tiered Meeting Map to a Live Team — Rhythm Redesign
- Applying the Commitment Log and Indicator Set — Review Calendar
- Peer Challenge Panel on Draft Plans — Stress Testing Assumptions
- Team Excellence Plan Completion — Ninety-Day Rollout Commitments

Applying Operating Cadence After the Course

- Run a meeting load audit and retire meetings that do not fit the tiered meeting map.
- Launch a shared commitment log at the next weekly operations review and report its closure rate at the following monthly review.

Operating Cadence Questions FAQ

What is operating cadence and why does it matter now?

Operating cadence is the fixed rhythm of meetings, measures and reviews that turns strategy into daily action. It matters now because leaner energy teams must keep priorities from drifting between plans and field work.

Which roles gain most from operating cadence and team accountability training?

Operations managers, superintendents and functional heads gain most. They chair the meetings, set targets and hold crews and contractors to commitments.

How does an operating cadence course differ from a general leadership course?

It focuses on the mechanics of running an operating team rather than on personal leadership style. You work on meeting design, commitment tracking and reviews, with examples from upstream production and from utilities.

What do you bring back from operating cadence training?

You bring back a draft plan for your own team. It covers quarterly priorities, a tiered meeting map, a commitment log, a set of indicators and a review calendar.

Operating Cadence: The Way Forward

The team excellence plan gives each participant a ready structure for leading an operating team. Its first use is the choice of which meetings to keep, merge or retire. Asset leaders use it to agree priorities and reviews. After the first quarter, the indicator set and escalation rules deserve a fresh look.