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# Upstream Regulatory Permits and Reporting Compliance Training Course

25 – 29 October 2027
Singapore

# Upstream Regulatory Permits and Reporting Compliance Training Course

**Ref:** 2949_111869 **Date:** 25 – 29 October 2027 **Location:** Singapore **Fees:** 9300 GBP

Upstream Regulatory Permits and Reporting Compliance is a 1-week training course for regulatory affairs, legal and compliance specialists in exploration and production companies, who leave with a permit and reporting duties map for one licence area. Permit conditions now reach into drilling, flaring, water handling and decommissioning, and oversight bodies expect evidence rather than assurances. Jupiter Prime Training delivers this Upstream Regulatory Permits and Reporting Compliance course.

## Why Upstream Regulatory Permits and Reporting Compliance Matters Now

Three forces shape upstream permit and reporting work today. Host governments are tightening oversight of exploration and production licences, linking work commitments, emissions limits and local content targets to the right to keep operating. Joint venture partners and lenders ask for clean compliance records before they approve budgets or financing. An operator that tracks every permit condition and reporting deadline keeps approvals flowing; one that relies on memory and scattered spreadsheets faces suspended operations, penalties and strained relations with the licensing authority.

## Who Gains Most from Upstream Regulatory Permits and Reporting Compliance

- Regulatory affairs specialists responsible for permit applications, renewals and correspondence with oversight bodies
- Legal advisers responsible for interpreting licence terms, statutes and permit conditions
- Compliance officers responsible for monitoring, testing and reporting breaches
- Environmental and operations coordinators responsible for field data that feeds regulatory submissions
- Company secretaries and venture coordinators responsible for board reporting on regulatory exposure

A licence-area team that combines regulatory, legal and field reporting staff gains most when several members attend together.

## Upstream Regulatory Permits and Reporting Compliance Capabilities

Participants learn to run permits as live conditions with owners, triggers and evidence.

- Map the permits, consents and reporting duties attached to each phase of an upstream licence — regulatory affairs leads
- Assess permit conditions for operational triggers, thresholds and evidence needs — field and environmental coordinators
- Build a reporting calendar with owners, data sources and sign-off routes — compliance officers
- Design compliance monitoring tests and breach escalation routes — legal advisers and senior management
- Communicate regulatory exposure to boards and venture partners — company secretaries and operating committees
- Apply lessons from inspections and enforcement notices to correct control gaps — asset leadership

## Key Upstream Regulatory Permits and Reporting Compliance Terms

- Permit condition — a specific requirement written into a consent that the holder must meet to keep operating lawfully.
- Licensing regime — the legal arrangement under which a state grants rights to explore for and produce petroleum.
- Reportable event — an incident, exceedance or change that the holder must notify to the authority within a set period.
- Work commitment — the minimum exploration or appraisal activity a licence holder agrees to perform in a stated phase.
- Compliance register — a controlled record listing each duty, its owner, its evidence and its current status.
- Enforcement notice — a formal instruction from an authority requiring the holder to remedy a breach.

## Upstream Regulatory Permits and Reporting Compliance Day by Day

## Day 1: The Upstream Licensing and Oversight Landscape

- Concession, Production Sharing and Service Contract Regimes — How Each Shapes Duties
- Licence Phases From Exploration to Relinquishment — When Permit Needs Change
- Roles of Ministries, Petroleum Agencies and Environmental Authorities — Who Grants What
- Host Government Oversight Tools — Audits, Inspections and Information Requests
- Sources of Upstream Duties — Statutes, Licence Terms, Permits and Partner Agreements

## Day 2: Permits and Their Conditions

- Drilling, Seismic and Well Abandonment Consents — Application Content and Lead Times
- Flaring, Venting and Emissions Permits — Limits, Monitoring and Variance Requests
- Produced Water and Discharge Consents — Sampling Plans and Exceedance Handling
- Permit Condition Extraction Sheets — Turning Legal Text Into Field Actions
- Permit Renewal and Variation Tracking — Avoiding Gaps in Operating Authority

## Day 3: Reporting Duties and Submissions

- Production, Reserves and Annual Work Plan Reports — Data Owners and Sign-Off
- Incident and Exceedance Notifications — Timelines, Content and Follow-Up Letters
- Regulatory Reporting Calendars — Scheduling Recurring and Event-Driven Submissions
- Data Quality Checks Before Submission — Reconciling Field and Corporate Figures
- Correspondence Logs With Authorities — Preserving the Regulatory Record

## Day 4: Governance and Compliance Monitoring

- Board and Operating Committee Oversight of Regulatory Exposure — Reporting Lines
- Compliance Risk Rating of Duties — Prioritising Monitoring Effort
- Control Testing and Evidence Files — Proving Conditions Are Met
- Breach Escalation and Voluntary Disclosure Decisions — Legal and Relationship Trade-Offs
- Inspection Readiness and Enforcement Response — Managing Visits and Notices

## Day 5: Practising the Permit and Reporting Duties Map

- Duty Inventory for a Selected Licence Area — Applying Day 1 Sources
- Condition Triggers and Owners — Applying Day 2 Extraction Sheets
- Submission Schedule and Data Routes — Applying Day 3 Calendar
- Monitoring Tests and Escalation Paths — Applying Day 4 Controls
- Permit and Reporting Duties Map — Completing and Presenting the Map

## Applying Upstream Regulatory Permits and Reporting Compliance After the Course

- Run a condition extraction exercise on one active flaring or discharge permit and assign owners to every trigger.
- Rebuild the regulatory reporting calendar for one licence area and test it against the last year of submissions.

## Upstream Regulatory Permits and Reporting Compliance Questions FAQ

### What is upstream regulatory permits and reporting compliance and why does it matter now?

It is the discipline of keeping every exploration and production permit valid and every regulatory report accurate and on time. It matters now because oversight bodies increasingly link continued operation to evidence of compliance.

### Which roles gain most from upstream regulatory permits and reporting compliance training?

Regulatory affairs specialists, legal advisers and compliance officers gain most.

## How does upstream regulatory permits and reporting compliance differ from a petroleum contracts course?

It focuses on the permits and reports that keep operations authorised day to day. A contracts course concentrates on negotiating and interpreting licence agreements and fiscal terms.

## What do you bring back from upstream regulatory permits and reporting compliance training?

You bring back a duties map for one licence area with permits, conditions, owners and deadlines.

## Upstream Regulatory Permits and Reporting Compliance: The Way Forward

The permit and reporting duties map shows which conditions and submissions carry the highest exposure. Regulatory affairs leads use it first to decide where monitoring effort goes, and field coordinators schedule sampling from it. After its first reporting cycle, revisit the risk ratings, since a map that never changes no longer reflects the licence.