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COURSE BROCHURE

Advanced Cloud Accounting Software Configuration Training Course

6 – 17 December 2026
Manama

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Registered in the United Kingdom and Saudi Arabia

Advanced Cloud Accounting Software Configuration Training Course

Ref: 806_30617 **Date:** 6 – 17 December 2026 **Location:** Manama **Fees:** 8000 GBP

Cloud Accounting Software Configuration is a 2-week advanced training course for accountants and finance officers who own the setup of a cloud ledger, and it produces a system configuration and month-end close checklist. Finance functions now depend on subscription ledgers, live bank feeds and connected apps, so every setting shapes the accuracy of reported numbers. Jupiter Prime Training delivers this course on Cloud Accounting Software Configuration.

Why Cloud Accounting Software Configuration Matters Now

Three forces shape cloud ledgers today: automated bank feeds that post thousands of lines without a human eye, group structures that run several entities and currencies in one subscription, and auditors who expect system-enforced controls rather than spreadsheet evidence. A ledger configured with care closes quickly and survives audit questions; one built by trial and error hides misposted transactions, duplicated suppliers and unexplained suspense balances. The course draws on Control Objectives for Information and Related Technologies COBIT 2019 for control design and the IT Infrastructure Library ITIL 4 for change and release practice around the finance stack.

Who Gains Most from Cloud Accounting Software Configuration

- Specialists who design and maintain the chart of accounts and tracking dimensions
- Officers who run bank reconciliation and cash posting each week
- Accountants who consolidate subsidiaries and handle intercompany balances
- Finance staff who own reporting packs, budgets and management dashboards
- Administrators who grant user roles and approve app integrations

A finance team migrating to a new cloud ledger, or tidying one that grew without design, gains most when its controller and two or three senior officers attend together.

Cloud Accounting Software Configuration Capabilities

Participants leave able to turn ledger settings into deliberate choices that a reviewer can trace and repeat.

- Design an account code structure with tracking categories — finance controller and reporting lead
- Build bank rules and matching logic for feed lines — treasury and cash officers
- Specify entity, currency and intercompany settings — group consolidation accountant
- Test user roles, approval limits and lock dates — internal audit
- Assess app connectors and data flows for posting errors — systems owner
- Apply a close calendar with sign-off evidence — chief financial officer

Key Cloud Accounting Software Configuration Terms

- Chart of accounts — the coded list of ledger accounts that determines how every transaction is classified and reported.
- Tracking category — an extra reporting dimension, such as department or project, attached to transactions without new accounts.
- Bank feed — an automated link that imports bank statement lines into the ledger for matching and posting.
- Bank rule — a stored condition that codes recurring feed lines automatically by payee, amount or reference.
- Lock date — a setting that prevents edits to transactions before a chosen point, protecting closed periods.
- Intercompany elimination — removal of balances between group entities so consolidated statements show only external activity.

Cloud Accounting Software Configuration Day by Day

Day 1: The Cloud Ledger Landscape

- Subscription Ledger Architecture — Choosing Edition and Module Scope
- Organisation Settings and Fiscal Calendar — Reporting Period Alignment
- Tax Codes and Rates Setup — Correct Indirect Tax Treatment
- Opening Balances and Conversion Date — Clean Migration Cut-Over
- Configuration Log Template — Traceable Change History From Start

Day 2: Designing the Chart of Accounts

- Account Numbering Ranges — Scalable Statement Grouping
- Control Accounts for Receivables and Payables — Subledger Integrity
- Tracking Categories and Classes — Department and Project Reporting
- Archiving Redundant Accounts — Cleaner Trial Balance Review
- Mapping Legacy Codes to New Structure — Comparable Historical Reports

Day 3: Bank Feeds and Cash Posting

- Feed Connection and Statement Import Methods — Reliable Cash Data
- Bank Rules by Payee and Reference — Faster Line Coding
- Suggested Matches and Tolerance Settings — Accurate Auto-Matching
- Duplicate Line and Missing Statement Checks — Cash Balance Assurance
- Clearing Accounts for Card and Payment Gateways — Settlement Visibility

Day 4: Receivables and Payables Settings

- Customer and Supplier Master Records — Duplicate Prevention Policy
- Invoice Templates and Payment Terms — Consistent Billing Behaviour
- Bill Capture and Document Extraction — Supplier Invoice Throughput
- Batch Payment Files and Remittances — Controlled Supplier Settlement
- Credit Notes and Overpayment Handling — Correct Ageing Reports

Day 5: Multi-Entity and Multi-Currency Ledgers

- Entity Structure Within One Subscription — Group Reporting Design
- Functional and Foreign Currency Settings — Revaluation Accuracy
- Unrealised Gain and Loss Runs — Period-End Currency Exposure
- Intercompany Accounts and Recharges — Balanced Group Positions
- Consolidation Tools and Elimination Entries — Clean Group Statements

Day 6: Inventory, Projects and Fixed Assets

- Tracked Versus Untracked Stock Items — Cost of Sales Method
- Project Costing and Time Entries — Job Profitability Insight
- Fixed Asset Register and Depreciation Methods — Asset Book Accuracy
- Prepayment and Accrual Schedules — Matching Expense to Period
- Recurring Journals and Templates — Repeatable Period Postings

Day 7: Users, Roles and Ledger Controls

- Role Profiles and Segregation of Duties — Fraud Exposure Reduction
- Approval Workflows and Spending Limits — Authorised Purchases Only
- Lock Dates and Period Closing Rights — Protected Closed Periods
- Audit Trail and History Reports — Evidence for External Auditors
- COBIT 2019 Control Objectives Mapping — Finance System Assurance

Day 8: Integrations and Change Practice

- App Marketplace Connectors — Choosing Payroll and Commerce Links
- Data Sync Direction and Field Mapping — Preventing Double Posting
- Import Templates and Bulk Updates — Safe Mass Data Changes
- ITIL 4 Change Enablement for Ledger Settings — Release Risk Control
- Sandbox Testing and Backup Exports — Recovery From Bad Changes

Day 9: Reporting and Analysis Layouts

- Custom Profit and Loss Layouts — Board Pack Presentation
- Balance Sheet Groupings and Notes — Statement Readability
- Budget Versus Actual Reports — Variance Discussion With Managers
- Cash Flow and Aged Debt Dashboards — Liquidity Monitoring Choices
- Scheduled Report Packs and Exports — Timely Management Distribution

Day 10: Practising the Configuration and Close Checklist

- Account Structure Health Check — Applying Chart Design Principles
- Reconciliation Status Review Across Accounts — Applying Feed Matching Rules
- Role and Lock Date Verification — Applying Ledger Control Settings
- Close Calendar With Owners and Deadlines — Sequenced Period Sign-Off
- System Configuration and Month-End Close Checklist — Final Team Handover

Applying Cloud Accounting Software Configuration After the Course

- Run a chart of accounts and tracking category audit on the live ledger and archive or remap redundant codes.
- Rebuild bank rules for the three busiest feeds and record the auto-match rate before and after.

Cloud Accounting Software Configuration Questions FAQ

What is Cloud Accounting Software Configuration and why does it matter now?

It is the deliberate setup of a cloud ledger, from account codes to bank rules, roles and reports. It matters now because automated feeds and connected apps post at volume, so a weak setting spreads errors faster than any manual review can catch them.

Which roles gain most from Cloud Accounting Software Configuration training?

Accountants and finance officers who administer the ledger gain most. That includes those who own the chart of accounts, reconcile bank accounts, consolidate entities, build reporting packs or approve user access and app integrations.

How does Cloud Accounting Software Configuration differ from a bookkeeping basics course?

It sits above day-to-day data entry. A basics course teaches recording transactions; this advanced course teaches you to design the settings, rules and controls that decide how those transactions are coded, matched, consolidated and protected.

What do you bring back from Cloud Accounting Software Configuration training?

You bring back a documented configuration record and a close routine. It lists your account structure, bank rules, entity and currency settings, roles and lock dates, plus a sequenced period-end calendar your team can follow and audit.

Cloud Accounting Software Configuration: The Way Forward

The system configuration and month-end close checklist first informs whether the current ledger setup is fit for the next period close. Controllers use it to assign close tasks, reconciliation officers use it to confirm feed coverage, and auditors use it as evidence. After its first use, revisit the bank rules and role profiles, where drift appears soonest.