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COURSE BROCHURE

Board Chair Leadership Training Course for Chairs and Vice Chairs

17 – 21 January 2027
Dubai

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Registered in the United Kingdom and Saudi Arabia

Board Chair Leadership Training Course for Chairs and Vice Chairs

Ref: 2193_80981 **Date:** 17 – 21 January 2027 **Location:** Dubai **Fees:** 4600 GBP

Board Chair Leadership is a 1-week training course for chairs, vice chairs and directors preparing to lead a board, built around a Chair's Annual Board Calendar that sets agendas, evaluation points and chief executive check-ins for a full year. Shareholders and lenders now judge boards by the quality of debate in the room. Jupiter Prime Training offers Board Chair Leadership for those who will take the gavel.

Why Board Chair Leadership Matters Now

Three pressures meet in the chair's role today: owners and investors who expect visible, evidence-led debate before major approvals; chief executives who need a sounding board as strategic cycles shorten; and directors from more varied backgrounds who must be drawn into discussion rather than left silent. A well-chaired board reaches timely decisions, surfaces dissent early and keeps the executive partnership candid. A poorly chaired one lets meetings overrun, lets dominant voices crowd out others and defers hard calls. The course draws on recognised chairing practice: agenda design, facilitation, the chair and chief executive partnership, and periodic board effectiveness reviews.

Who Gains Most from Board Chair Leadership

- Board leaders who set agendas and run meetings for the full board
- Deputies who stand in for the chair and lead specific debates
- Committee leaders who facilitate audit, risk or nomination discussions
- Senior directors preparing for election to the chair within two cycles
- Leaders of family, subsidiary and not-for-profit boards who answer to owners or members

A chair attending with the vice chair and company secretary gains most.

Board Chair Leadership Capabilities

The outcomes concern what happens before, during and after a board meeting, and the private relationship that sits behind it.

- Design a forward agenda that gives strategy and risk proper airtime — the directors and the company secretary
- Facilitate contested debate so every director contributes — the quality of board resolutions
- Build a candid working partnership with the chief executive — executive accountability
- Weigh when to call a vote and when to defer for more evidence — timely board approvals
- Apply a structured board effectiveness review and act on its findings — shareholders and the nomination committee
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Specify board succession and skills needs from a skills matrix — future board composition

Key Board Chair Leadership Terms

- Forward agenda — a rolling list of board topics placed across the year
- Consent agenda — routine items approved together without discussion
- Chair and chief executive partnership — the working relationship that separates leading the board from running the organisation
- Board skills matrix — a grid mapping directors' expertise against the board's needs
- Senior independent director — a director who acts as a channel for concerns about the chair
- Executive session — part of a meeting held without management present

Board Chair Leadership Day by Day

Day 1: The Chair's Mandate

- Role Profile of the Chair — Separating Board Leadership From Executive Authority
- Vice Chair and Senior Independent Director Roles — Sharing the Chair's Load
- Stakeholder Expectations of the Chair — Owners, Lenders and Employees Compared
- Chair's Relationship With the Company Secretary — Planning Papers and Minutes
- Board Culture Diagnostic — Reading Norms Before Changing Them

Day 2: Designing the Board Year

- Forward Agenda Planning — Placing Strategy, Risk and Performance Across Meetings
- Consent Agenda Technique — Freeing Time for Decisions That Matter
- Board Paper Briefing Standards — Asking Management for Decision-Ready Papers
- Strategy Away-Day Design — Choosing Questions the Board Must Settle
- Risk Appetite Debate Scheduling — Timing Oversight of Principal Exposures

Day 3: Facilitating the Boardroom

- Opening and Framing Each Item — Stating the Decision Sought
- Drawing Out Quiet Directors — Balancing Airtime Across Members
- Handling Dominant Voices and Conflict — Keeping Debate on Evidence
- Executive Sessions Without Management — When Directors Speak Freely
- Summarising and Recording Resolutions — Turning Debate Into Clear Minutes

Day 4: The Chief Executive Partnership

- Chair and Chief Executive Charter — Agreeing Boundaries and Meeting Rhythm
- Chief Executive Objectives and Appraisal — Holding the Executive Team to Account
- Crisis Chairing Protocols — Leading the Board Through Urgent Incidents
- Chief Executive Succession Planning — Preparing for Planned and Sudden Exits
- Board Skills Matrix — Guiding Director Recruitment and Renewal

Day 5: Practising the Chair's Annual Board Calendar

- Simulated Board Meeting Chaired by Participants — Applying Framing and Facilitation
- Contested Approval Scenario — Deciding When to Vote or Defer
- Board Effectiveness Review Questionnaire — Assessing the Board and the Chair
- Peer Feedback on Chairing Style — Setting Personal Development Priorities
- Chair's Annual Board Calendar — Finalising Agendas, Reviews and Chief Executive Check-Ins

Applying Board Chair Leadership After the Course

- Redraft the next board agenda with a consent section and a stated decision for every remaining item
- Agree a chair and chief executive charter at the next one-to-one, covering boundaries and meeting rhythm

Board Chair Leadership Questions FAQ

What is board chair leadership and why does it matter now?

Board chair leadership is the work of setting the board's agenda, running its debates and partnering the chief executive. It matters now because owners judge boards by the quality of their decisions.

Which roles gain most from board chair leadership training?

New and aspiring chairs, vice chairs and committee leaders gain most. It suits you if you will soon lead board or committee meetings.

How does board chair leadership training differ from a director induction course?

Board chair leadership training focuses on leading the board itself rather than on an individual director's duties. Induction courses explain what every director must do; this course covers agenda design, meeting facilitation, board reviews and the partnership with the chief executive.

What do you bring back from board chair leadership training?

You bring back a drafted annual board calendar with forward agendas, review points and chief executive check-ins. You also return with peer feedback on your chairing style.

Board Chair Leadership: The Way Forward

The Chair's Annual Board Calendar sets out which topics each meeting will settle, when the board reviews its own effectiveness and when the chair meets the chief executive. Its first use is to agree the next forward agenda with the company secretary. After the first board effectiveness review, the calendar is worth revisiting to rebalance time between strategy, risk and succession.