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COURSE BROCHURE

End-to-End Accounting Process Mapping and Controls Training Course

4 – 8 July 2027
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Registered in the United Kingdom and Saudi Arabia

End-to-End Accounting Process Mapping and Controls Training Course

Ref: 2348_87866 **Date:** 4 – 8 July 2027 **Location:** Sharm El-Sheikh **Fees:** 4500 GBP

End-to-End Accounting Process Mapping and Controls is a 1-week training course for accounting staff and process owners who run procure-to-pay, order-to-cash and record-to-report work; it produces an accounting process map with control points and hand-offs marked. Shared service moves, new finance systems and tighter audit questions now expose every gap between teams. Jupiter Prime Training offers this course on end-to-end accounting process mapping and controls.

Why End-to-End Accounting Process Mapping and Controls Matters Now

Three groups shape end-to-end accounting process mapping and controls today: auditors who ask for evidence that each key control operates; system teams replacing ledgers and approval tools, who need current flows before they configure new ones; and shared service centres that take over tasks from local teams. An organisation that maps its accounting flows end to end closes faster and answers audit queries calmly; one that relies on habit loses invoices between teams and posts late adjustments. The course rests on swimlane process mapping, the three-way match, segregation of duties and a risk and control matrix.

Who Gains Most from End-to-End Accounting Process Mapping and Controls

- Accounts payable staff who process supplier invoices and payment runs
- Receivables and billing staff who issue invoices, apply cash and chase overdue balances
- General ledger accountants who post journals, reconcile accounts and prepare the month-end close
- Process owners who answer for the design and performance of a finance flow
- Finance system and internal control staff who document flows for change or testing

A finance operations unit gains most when payables, receivables and ledger staff attend together, because each sees the hand-offs where its work starts and ends.

End-to-End Accounting Process Mapping and Controls Capabilities

Participants trace a transaction from source document to the reported balance and mark where it can fail.

- Design swimlane maps for procure-to-pay, order-to-cash and record-to-report flows — process owners
- Specify hand-off points with inputs, outputs and timing — teams that share a flow
- Assess process risks and match each to a preventive or detective control — internal audit
- Apply segregation of duties checks to approval and posting rights — finance system administrators
- Calculate cycle time and first-time match rates — finance operations leads

- Communicate a redesigned flow with a risk and control matrix — the financial controller

Key End-to-End Accounting Process Mapping and Controls Terms

- Procure-to-pay — the flow from purchase requisition through order, goods receipt and invoice to supplier payment.
- Order-to-cash — the flow from customer order through delivery and invoicing to cash collection and allocation.
- Record-to-report — the flow that posts, reconciles and closes the ledger and produces financial statements.
- Swimlane map — a process diagram that places each step in a lane for the role or team performing it.
- Three-way match — checking that purchase order, goods receipt and supplier invoice agree before payment.
- Risk and control matrix — a table linking each process risk to the control that addresses it and its owner.

End-to-End Accounting Process Mapping and Controls Day by Day

Day 1: Seeing the Accounting Flow End to End

- Value Chain View of Finance Flows — Where Accounting Work Begins
- Process Hierarchy From Flow to Task — Choosing the Mapping Level
- Swimlane Mapping Notation — Roles, Steps, Decisions and Documents
- Current-State Walkthrough Interviews — Capturing How Work Really Happens
- Hand-Off Register — Inputs, Outputs and Timing Between Teams

Day 2: Procure-to-Pay Mapping

- Requisition and Purchase Order Approval — Spend Authority Limits
- Goods Receipt Recording — Evidence Before Liability Recognition
- Three-Way Match and Tolerance Rules — Invoice Release Decisions
- Supplier Master Data Changes — Bank Detail Fraud Prevention
- Payment Run Preparation and Release — Cash and Duplicate Payment Risk

Day 3: Order-to-Cash Mapping

- Customer Credit Checks and Limits — Order Acceptance Choices
- Delivery to Invoice Timing — Revenue Cut-Off Accuracy
- Cash Application and Unapplied Receipts — Customer Balance Integrity
- Debtor Ageing and Collection Steps — Bad Debt Provisioning
- Credit Note Approval Flow — Margin Leakage Control

Day 4: Record-to-Report and Control Design

- Journal Entry Preparation and Approval — Manual Posting Risk
- Balance Sheet Reconciliation Routine — Close Quality Evidence
- Month-End Close Calendar — Task Sequence and Dependencies
- Segregation of Duties Conflict Review — System Access Decisions
- Risk and Control Matrix Build — Control Owner Accountability

Day 5: Practising the Accounting Process Map

- Procure-to-Pay Redesign Exercise — Applying Day 2 to a Hospital
- Order-to-Cash Gap Review — Applying Day 3 to a Distributor
- Close Calendar Tightening — Applying Day 4 to a Group Ledger
- Cycle Time and Match Rate Measures — Tracking Flow Performance
- Completed Accounting Process Map and Control Matrix — Owner Sign-Off

Applying End-to-End Accounting Process Mapping and Controls After the Course

- Walk one live invoice from requisition to payment and update the procure-to-pay swimlane map with any hand-off found missing
- Run a segregation of duties review on ledger posting rights and agree fixes with the system administrator

End-to-End Accounting Process Mapping and Controls Questions FAQ

What is end-to-end accounting process mapping and controls?

It is the practice of drawing each finance flow from source document to reported balance and marking its controls. It matters now as system changes and audit queries expose gaps between teams.

Who gains most from end-to-end accounting process mapping and controls?

Payables, receivables and ledger staff gain most, along with process owners and the system and control staff who document flows.

How does end-to-end accounting process mapping and controls differ from an internal audit course?

It is written for the people who run the flows and design their controls, rather than for auditors who test them independently.

What do you bring back from end-to-end accounting process mapping and controls training?

You bring back an accounting process map covering procure-to-pay, order-to-cash and record-to-report, with hand-offs, risks and a control matrix.

End-to-End Accounting Process Mapping and Controls: The Way Forward

The accounting process map first informs the decision on which hand-offs to fix before the next close or system change. Process owners keep it current, accounting staff work from it daily and internal control staff test against it. After its first quarter, the tolerance rules and control owners deserve revisiting, because exception reports show where the flow still breaks.